

**Town of New Boston
Selectmen's Meeting
December 10, 2001**

<u>PRESENT:</u>	Gordon Carlstrom	Chairman
	David Woodbury	Selectman
	Brent Armstrong	Selectman
	Burton Reynolds	Town Administrator

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Chairman Gordon Carlstrom at 7:01 PM.

B. PUBLIC COMMENT: None.

C. APPOINTMENTS:

1. 7:00 PM Greg Begin Police Department

The Chief was present to give the Selectmen the following update:

- **Computer system** - updates should be completed by mid-January. Amherst Computers has been chosen to do the work. The project is being financed mostly with grant money, but is three thousand dollars over budget due to the addition of computer networking, wiring and six days of software training.
- **Overtime Compensation** - The Chief felt that officers should be paid overtime for time worked over eight hours per day, even if a sick-day or vacation day is taken. The personnel manual refers to overtime as time "worked" over forty hours per week. The Selectmen will review the language in the manual.
- **Paid Details** – Pay rate is set at \$25.00 per hour for detail assignments, \$27.00 per hour for the lieutenant and the chief. They would like to use the top patrolman's salary instead. This should then be reflected in the personnel manual as well.
- **Vacation time** – there was some discussion with regards to increasing vacation time as compared with other towns. The Chief also asked the Selectmen to consider allowing sick days to compliment Short Term Disability. The Selectmen are waiting to hear options from the insurance company.
- **Firing Range** – There was a complaint from a resident regarding the use of the firing range. New Boston was not using the range and the complaint was resolved.

Chairman Gordon Carlstrom presented Chief Greg Begin with the first discretionary bonus check under the Town's new salary plan. Among the Chief's accomplishments were: acquiring a sixty thousand-dollar grant, working under the handicap of having had two officers resign just as he took over as chief, successfully filling those two positions, and acquiring his certification as a DARE instructor. Most importantly, the Chief has been seen patrolling the streets of New Boston and the Town has received many compliments from the various department heads. Congratulations Chief Begin!

2. 7:15 PM Tim Cady Library

Roger Dignard of Dignard Architectural presented to the Selectmen three options for the driveway entrance to the proposed new Library. After some discussion, Selectman Woodbury suggested getting a copy of the easement between the Grosso's and the Parkers to determine whether it fits in with his plans. If the easement were transferable with the Parker property, then no third party involvement would be necessary. The Selectmen are waiting to hear from attorney Bill Drescher regarding the transfer of the easement. The Library is proceeding with a warrant article in March 2002 for bonding for construction.

3. 7:30 PM Patti Oakes Recreation Department

In attendance were Patti Oakes, David Hulick, June Hicks, Mark Frawley, Susan Bennett, Bob Waller, Mary Dunnigan, and Marcy Morton. Discussion revolved around the transfer of Recreation funds to the Town. The Recreation Commissioners and Friends of Recreation support the effort to comply with the revenue act and are also in support of a warrant article for a revolving fund. The Commissioners would like to establish a revolving fund account within the Town's general fund, ear-marked solely for Recreation purposes. The operating budget would go through the Town, but capital projects would either go before Town Meeting in March for a vote or be financed with revenues from the fund. The commissioners would like to put forth a warrant article stating that surplus money from the past will be deposited in a CRF for Recreation. David Hulick will go back through the books beginning in 1997 and will identify the amount of fees versus donations. David will also keep separate books for the Friends of Recreation and the Recreation Commission starting in 2002.

8:45 PM Bonnie Koch Transfer Station

Bonnie was present to give an update on the Transfer Station to the Selectmen.

- The compactor is in serious condition. The seals in the cylinders are leaking oil and the metal guides have pulled away from the walls and are contorted. The construction debris roll-off trailer is the only back up at this point. Dave Woodbury made a motion to contract with Barrington Baler, the original installer, for the necessary repairs to the compactor. Brent Armstrong seconded the motion. All were in favor. Bonnie will call and schedule the repair work immediately.
- Bonnie asked for approval from the Selectmen to carry over approximately 47 hours of unused comp. time into the year 2002. She will be unable to use up this time before the end of the year. Gordon Carlstrom made a motion to allow Bonnie to carry over up to 47 ½ hours, minus the hours taken now, into the year 2002. David Woodbury seconded the motion. All were in favor.
- Bonnie reported that the concrete pad for the construction debris has been poured and is near completion.
- Bonnie asked to extend the six-month probation period for Jim Hayward for one month to January 18, 2002, due to health issues.

D. APPROVAL OF MINUTES:

1. **Minutes of 11/26/01** – Dave Woodbury made a motion to accept the minutes of November 26th with the necessary amendments. Brent Armstrong seconded the motion. All were in favor.

E. OLD BUSINESS:

1. **Planning Issues** – Meeting of December 4, 2001:
 - Holden Engineering was not present to discuss issues with Byam Road. This was rescheduled for December 11th at 7:00 PM.
 - Meeting with Dufresne-Henry to talk about procedures.
 - Zoning ordinance amendments were discussed, in particular with regards to the wetland buffer. This will be discussed further at December 18th meeting.
 - Working on sprinkler systems for one to two family dwellings.
2. **Cable Contract** – Dave Lendry did *not* attend the meeting in Peterborough as planned. Burton will contact him for an update
3. **More 2002 Budget Issues** – The budget for the Transfer Station will be reviewed at the Finance meeting on Thursday. A final review of the entire Town budget will be held on January 5th at Town Hall to resolve any final issues. CIP – Dan McDonald will be getting back to Burton regarding imaging costs.

F. NEW BUSINESS:

1. **Transfer Station Budget** – Burton reviewed the budget for the Transfer Station with the Selectmen. Line items included salaries, office supplies, postage, equipment, Hazardous Waste Day, tipping & trucking fees, recyclable removal, construction debris, grounds maintenance, and magazine subscriptions.
2. **PRIMEX Contract Extension** – Primex is offering a ten percent discount on the Town's contract. Dave Woodbury moved to extend the contract for an additional year from December 31, 2003 to December 31, 2004. Gordon Carlstrom seconded the motion. All were in favor.

G. OTHER:

1. **Court Appeal** - Dave Woodbury moved to instruct the Town's attorney to forego an appeal regarding New Boston vs. Craig Upperman, a former full-time police officer. Brent Armstrong seconded the motion. All were in favor. It was decided that legal fees would exceed the remainder of money owed to the Town of New Boston.
2. **John Newton Dodge Road** – Selectmen reviewed and discussed a letter from the Conservation Commission dated December 7th regarding access to the Town owned conservation property. This is a Class VI road, of which the LaPenns use a portion of as their driveway from Saunders Hill Road. Mr. LaPenn maintains a portion of the road and therefore does not want the public using it as an access road to Town property, and has blocked a portion of the road beyond his driveway. The Selectmen are seeking an alternative solution to the dispute, but are considering litigation to resolve the issue.

3. **New Trail** – Mr. Robert Macentee of Briar Hill Road has proposed a hiking trail on Town conservation land, which would connect with Clark Hill Road. Lee Brown of Briar Hill Road has offered to help clear and area for parking and to assist with the maintenance of the trail. The Conservation Commission is seeking approval from the Selectmen to proceed with this project. Dave Woodbury moved that the Conservation Commission proceed as outlined in their letter of December 2, 2001. Gordon Carlstrom seconded the motion. All were in favor. Mr. Macentee and Mr. Brown were thanked for their interest and efforts.
4. **Ernie Thibeault** – a bond is in affect in full force.
5. **Douglas Wiggin** – Dave Woodbury noted with sadness the death of twenty-one year old Douglas Wiggin. He was the son of Kendall Wiggin, long-time Library Trustee and town resident, and the grandson of Herbert and Verna Elliott of New Boston. He was predeceased by his mother, Elaine M. Elliott, in 1999.
6. **Deliberative Session** for the Town will be held on Thursday, February 7th at 7:00 PM at New Boston Central School. Snow date will be Friday, February 8th at 7:00 PM in the Grange Hall.
7. **Sherburne Property** – The Forestry Committee thinks that the Highway Department should cap the old well on the property. Burton will talk to Lee Murray about this matter.
8. **Howe Bridge** – There will be a hearing at the NH DOT building at 10:00 AM on December 19, 2001 regarding Howe Bridge. Dave Woodbury will try to attend.
9. **Transfer Station** – budget review will be held on Thursday, December 13th at Town Hall.

H. PUBLIC COMMENT: None.

I. ADJOURNMENT: Dave Woodbury made a motion to adjourn the meeting at 10:25 PM. Brent Armstrong seconded the motion. All were in favor.

Prepared by Cindy Romano