

**Town of New Boston
Selectmen's Meeting
October 1, 2001**

A regular meeting of the Board of Selectmen was called to order by Gordon Carlstrom at 7:00 PM.

<u>PRESENT:</u>	Gordon Carlstrom	Chairman
	David Woodbury	Selectman
	David Delorey	Selectman
	Burton Reynolds	Town Administrator

PUBLIC COMMENT:

- 1) **Kim DiPietro** of Clark Hill Road represented the Forestry Committee in reference to the Sherburne Land. The committee previously had a site walk of the property and is concerned with the preservation of the wetlands and reclamation of the property. She requested that the recommendations of the Forestry Committee be included with the minutes of the June 11th Selectmen's meeting. Dave Delorey moved to revise the minutes of June 11th and attach the report of the Forestry committee. Dave Woodbury seconded the motion. All were in favor.
- 2) **Peter VanScoyoc** of Bedford Road was present to follow up on plans for recognizing the events of September 11th tragedies. He has spoken with Fire Chief Dan MacDonald, and will discuss his ideas with the fire department at their next meeting. This issue will be on the agenda for the October 15th Selectmen's meeting.

APPOINTMENT:

7:15PM David Hulick, Patti Oakes Recreation Department

- 1) David Hulick was present to report to the Selectmen that the Commissioners have voted on new By-Laws, including administrative details that would conform to the Town's billing cycle. The Selectmen have a copy.
- 2) The Town will be assisting the Recreation Department with their accounting procedures. The Town will be issuing checks for accounts payable, with reimbursement from the Recreation Department. This change is being overseen by the Town's auditors as well. Dave Delorey offered alternative wording in regards to the Treasurer. David Hulick will propose this change to the Commissioners at their next monthly meeting.
- 3) Marcy Morton of Wilson Hill Road was present to report on the interview process for the Recreation Director. Mark Frawley, June Hicks and Marcy Morton were on the interviewing committee. After interviewing the potential candidates, it was the opinion of the committee that the best candidate for the

position was Patti Oakes of Labree Road in New Boston. Patti was appointed as temporary director and the committee felt that it was in the best interest of the town to maintain continuity to the Recreation programs. Dave Woodbury moved to offer the permanent position of Recreation Director to Patti Oakes. Dave Delorey seconded the motion. All were in favor.

7:30PM Greg Begin Police Department

- 1) Chief Begin was present along with Patrick Mills of Manchester who has applied for employment with the New Boston Police Department. Patrick currently is working as a dispatch officer in Manchester. He attended Hesser College and will receive his associate's degree in Criminology with the completion of two more classes. He has done ride-alongs with other officers in Manchester and has undergone a background check in New Boston. He would like to begin work on October 15th. His certification would begin in January 2002. Dave Delorey moved to accept the Chief's recommendations to hire Patrick Mills. Dave Woodbury seconded the motion. All were in favor.
- 2) The Chief announced that New Boston received a Federal grant of \$44,840 to help pay for the file server, four desktop computers, three laptops, and a police software package. This will enable the officers on duty to look up warnings and violation while on duty without accessing the Police station's desktop computer. The Town will need to come up with matching funds of \$14,840.
- 3) Lee Murray and the Chief have prepared a memo concerning the intersection of Joe English and Meadow Roads. The recent accidents were not due to excessive speed, but rather to darkness at night. They have recommended the installation of a streetlight and additional signage as the most cost-effective solution. Other options to consider in the future would include a guardrail and road banking. Dave Woodbury moved to accept the recommendations of Lee Murray and Chief Begin to install two additional signs and a streetlight for this intersection. Dave Delorey seconded the motion. All were in favor.

Lee Murray brought to the attention of the Selectmen a false statement contained in a letter from Rightway Builders to the Selectmen. Lee specifically stated that although he met with them, he *did not* make any kind of deal with the contractors with regards to sand.

MINUTES: Dave Woodbury moved to accept the minutes of September 10th with the necessary changes. Dave Delorey seconded the motion. All were in favor. The minutes of September 17th were revised and will be reviewed at the October 1st meeting.

OLD BUSINESS:

- 1) **Planning Issues** – meeting procedures were reviewed at the last meeting. Selectman Delorey voiced concern that the minutes were not being prepared with the timeline prescribed in the RSA's. He questioned a

recent vote of the Planning Board Chairman. The rules state thte chair will vote only in case of a tie and there was no tie. He also felt the issues raised at a previous Selectmen's meeting would have been more appropriately addressed at a Planning Board meeting. Lastly, he pointed out that the Planning Board Site Walk Rules do allow individual member walks, not just committee walks. JFL Enterprises is meeting with the ZBA. There is no agenda for the next meeting, only miscellaneous business. There will be six hearings on the meeting of October 9th.

- 2) **Class VI Road Specs** – Specifications have been adopted for Class VI roads and were reviewed and discussed. Gordon will revise them and they will be reviewed at the next Selectmen's meeting.
- 3) **Transfer Trailer** – The Selectmen reviewed the response letter from the contractor who refurbished the transfer station trailer. His response was not satisfactory; he explained what work had been done, but did not explain why the cost was not included in the bid. Therefore, Burton will write back to him with an option to answer or come explain to the Selectmen.

NEW BUSINESS:

- 1) **DOT Post Office Driveway Report** – The results of the traffic study have concluded that no changes are necessary at this point in time. There would have to be a significant increase in left-hand turns out of the Post Office in order to warrant any changes in traffic flow. A Purchase and Sales agreement has been drafted and Burton will work on finalizing it. It was agreed that the Town would maintain the driveway from Route 13 to the proposed Library, but not the Post Office parking area.
- 2) **Selectmen's Meeting Procedure Revisions** – The Selectmen reviewed the revision to meeting procedures. The goal is to have as much information as possible before the meeting to be better informed and to be able to make better decisions. At the discretion of the Board, items brought up during public comment may be researched and placed on a future agenda. Burton will make the amendments to the procedures and they will be reviewed again before finalizing.
- 3) **Hiring Protocol** – Selectmen reviewed and made changes to the hiring procedure of town employees. Burton will revise and add this to the personnel manual.
- 4) **Town Administrator Issues** –
 - Tammy Duval's Exit Interview – this letter will be taken into consideration at the time of evaluation. Burton will write a response to Tammy to have on record.
 - Nicola Strong would like to speak with the Selectmen without the presence of Burton Reynolds. Gordon will schedule a meeting.

5) OTHER:

- **Letter from Jed Callen** – Dave Delorey suggested that the letter be placed on the agenda for the next meeting and that the Morrises be invited.
- **Letter from Randall Parker** – this letter was concerning silting of the river. Gordon Carlstrom and Dave Delorey responded. The Conservation Commission will look into the matter. If it is associated with a gravel pit, Dennis Sarette, the Health Officer, will handle it.
- **Byam Road Site Walk** – Phyllis Byam of Byam Road is concerned about the paving to be done in front of her house. Ernie Thibeault has indicated that he is paving the end of her driveway only.
- **Whipplewill Road Lot Line Adjustment** – The Selectmen need more information on this issue before getting involved or engaging with Town Counsel. This will be discussed further at the next meeting.
- **Personnel – Selectmen Input to Dept. Head Evaluations (non-public)**
This item was postponed.

Dave Woodbury moved to adjourn the meeting at 9:40 PM. Dave Delorey seconded the motion. All were in favor.

Prepared by Cindy Romano