

**Town of New Boston
Selectmen's Meeting
December 11, 2000**

A regular meeting of the Board of Selectmen was called to order by Gordon Carlstrom at 7:10 PM.

PRESENT:	Gordon Carlstrom	Chairperson
	Mark Anderson	Selectman
	David Delorey	Selectman
	Burton Reynolds	Town Administrator

PUBLIC COMMENT: Tim Cady asked about the status of the library sites. There was discussion on this later in the meeting.

APPOINTMENTS:

7:00 PM Bonnie Koch Transfer Station

Bonnie was present to give the Selectmen an update on the 2000 operating budget overage of \$9,700. Due to an increase in the economy there is an increase in waste disposal of three to four percent over last year, so tipping fees and trucking costs were over budget. Expectations for next year have forced us to budget more in these areas also. Construction debris has also risen with the increase in home additions and renovations. Revenues in general for recyclables has increased; plastics are up, tin is down. Persons requesting tax-deductible receipts should take their clothing donations elsewhere. Municipalities are not considered to be a non-profit organization. Tipping and trucking fees have been contracted. Bonnie will draft a letter to Waste Management and other commercial haulers regarding rain water in refuse containers and dumpsters. The water is costing the town additional money in tipping fees. Bonnie has excess used engine oil on site and she suggested the highway department consider converting to the same heating system. Purchase of a new furnace would be involved, which the town would be reimbursed \$2500.00 for under a new grant program. Televisions, computers and monitors will be banned from the transfer station in the near future due to lead content.

MINUTES: The minutes of November 27th were post-poned until next week.

OLD BUSINESS:

Library Lots - There are three desirable locations available. Ethel Gagnon's home on Route 13 is also on the market. The next step would be to draft a letter to the owners requesting their selling prices. Burton and Leslie Nixon will draft a letter with a ten day turnaround. An additional meeting may be scheduled to discuss the properties due to the holidays.

- 1) **Planning** - The Planning Board met with Dan McDonald to discuss sprinkler systems versus cisterns. Developers do not want to have to put in both, Dan is looking for input from the developers. Steep driveways were discussed. Dan is compiling a list of driveways that emergency vehicles are not to attempt to climb. The board is trying to handle this situation through town counsel and the Registry of Deeds. The board will be meeting with the Quirks of Friendly Beaver Campground and Jeff Katz of the Apple Barn on Tuesday, December 12th.
- 2) **Salaries** - The Selectmen further discussed salaries and step increases in detail. A decision was made to allow "steps" to reflect the performance level of an employee and the table will be upgraded each year to include inflation. This process will be finalized next week.

APPOINTMENT:

9:00 PM Fire Wards Fire Department

The Fire Wards were present to give an update on the Fire Department. The **2001 budget** is now complete. CIP is all done. **The Inspection Process** of local business is completed. **Unsafe driveways** are being red-flagged and the fire wards are informing owners of the risks involved in the case of an emergency. **The School Evacuation** process is complete and a trial run has taken place. The exercise form has been submitted with FEMA. The flow chart can be followed easily. Extra radios will be needed in the future. Fire Wards are carefully reviewing a letter from **Comstar**, a collection company for the use of the ambulance. The fire wards would like to hear the company's presentation and gather more information for close review. An ordinance is being put together for the Planning Board regarding **sprinklers**. The fire department would like to reserve the right to install a ten-gallon cistern under very adverse conditions.

OLD BUSINESS (cont'd.)

- 3) **Deliberative Session Date** - Burton conferred with Jed Callen and Lee Nyquist and they both agreed that a combined Town and School Deliberative Session would be too long for one evening. They suggested doing it on a Saturday next year, if combining the meetings is what the townspeople want. The Deliberative Session of the Town will be held on February 5th with a snow date of February 7th. The School's Deliberative Session will be held on February 6th with a snow date of February 8th.

Sherburne Land - Bob Todd presented the Selectmen with a Memorandum of Understanding and a Timber Sales Agreement. Tim Trimbur has donated his harvesting services and will donate revenues from the timber to the town. Both documents were signed by the Selectmen, with Burton as witness.

NEW BUSINESS:

- 1) **Short Term Disability Coverage** - currently sick days are used for new employees. Long term disability begins after ninety days. Burton has put

together a short term disability package for the selectmen to review, to be discussed again next week.

- 2) **2000 Financials** - Burton provided the Selectmen with a Status of Revenues, Operating Budget, and Warrant Articles for review. Major issues were pointed out with each document.
- 3) **2001 Budget Prep** - In preparation for the 2001 budget setting, the Selectmen were given copies of the 2000 form. This included the rationale for the expenditures by line item. The 2001 numbers will be discussed next week.
- 4) **P/T Employee Benefits** - Discussion involved an employee working two part-time positions, the equivalent of a full-time job. The Selectmen granted full-time benefits as long as the scheduled work hours did not fall below 35 hours for four consecutive weeks. Hours are explained in the Personnel Manual and will be adhered to.
- 5) **Delorey - Right of Way - Clark Hill Road** - Dave Delorey excused himself from the board for this portion of the meeting in order to explain his situation. He is suggesting a warrant article requesting the transfer of ownership of the old portion of Clark Hill Road to the town. He further explained that when the new roadway was put in, the drainage system was damaged, thereby causing him an estimated cost of eight to twelve thousand dollars in corrective measures. The home was built with an unobstructed view and later purchased by Dave. Due to the new roadway, underground electricity had to be installed and the telephone company cannot remove the old poles until next spring. The bulk of the cost was due to drainage problems, which Dave will document for the town.

OTHER:

- 1) Dave requested an update on the Pat Monbouquette issue and he would also like to close out the year 2000 Goals and Objectives. He questioned whether the school property had been staked out yet or the site walk done by the school board. Al Romano, school board representative, knew of no site walk as of yet. Dave would also like a list of roads to be paved in the highway's operating budget for the year 2001.
- 2) Bill Morrissey verbally requested of Mark Anderson a letter from the town stating it's position regarding access to the conservation property on Mill Street. Mark is to ask Mr. Morrissey to put his requests in writing.
- 3) Police Chief Greg Begin will be in next week with a second candidate for employment.

PUBLIC COMMENT: Al Romano of Lyndeboro Road suggested the Selectmen carefully review the short term disability plan. He also suggested that the highway department pave Hopkins Road as an internal decision and not a warrant article. Gordon Carlstrom pointed out that because of SB-2, we are no longer able to get a decision on an issue like this after discussion at Town Meeting.

Mark made a motion to adjourn the meeting at 11:35 PM. Dave seconded the motion.
All were in favor.

Cindy Romano