

**Town of New Boston
Selectmen's Meeting
June 26, 2000**

A regular meeting of the Selectmen was called to order by Selectman Gordon Carlstrom at 7:00 PM.

PRESENT:	Gordon Carlstrom	Selectman
	David Delorey	Selectman
	Burton Reynolds	Town Administrator
ABSENT:	Lois Briere	Chairperson

PUBLIC COMMENT: Denise Bedard of Parker Road requested an update on the gravel pit operations and also expressed concerns with the drivers of Neville's pit. She stated that the trucks are running on Parker Road before 7:00 AM. Burton Reynolds responded that he spoke with Bo Strong who in turn spoke with the Neville truck drivers. Dufrene-Henry is inspecting Howe Bridge on Friday, June 30 to establish the safety of the bridge and will prepare a work plan if necessary. Coastal has agreed to pay for the engineering. The gravel pit permits are being renewed this evening and information will be added to clarify truck routes to the owners.

APPOINTMENTS:

7:00PM	Toni Pierce	Recreation Department
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Toni Pierce was present to give an update on the recreation programs. The Summer Program is doing well under the guidance of last year's director. The Summer Concert Series began last weekend, being held in the Congregational Church due to rain. New bleachers were added to the ballfield on Old Coach Road and Archery classes begin next week behind Town Hall. Toni expressed concerns regarding the use of the gym at New Boston's elementary school. In 1987, a warrant article was passed by residents for the addition of a multi-purpose gymnasium/facility. The stage is being used as a classroom and members of the school board are reviewing the potential liabilities of alcohol use on school grounds during adult functions. Also, a cleaning fee may be imposed upon the organizations which use the facility. No final decisions have been made while the school board looks into these matters further. David Delorey stated that the Recreation Department needs to develop a requirements list for the future, including physical footage, and it should be included in the CIP.

MINUTES: Minor changes were made to the June 12, 2000 minutes and approval was post-poned for the return of Lois Briere.

OLD BUSINESS:

1. **Planning Issues** – Preliminary approval was given to Clifton Wilson's manufactured housing development and road improvement. Final approval is contingent upon a list

of requirements of the Planning Board. On the agenda for the next meeting is the Quirk's proposed campground expansion.

2. **Gravel Permit Form** – the Selectmen reviewed the current form being used. Changes and additions were to include a topographic map, clarification of operational hours and a list of equipment used in the pit. A copy of the bond status should be attached, if applicable. The amount of the bond and an explanation of how it was determined should be included. A question should be added to the form regarding changes that have been made since the prior year of operation.
3. **2000 Permits Review** - Truck routes were reviewed and it was determined that the primary route of travel for the Strong pit would be Riverdale Road to Parker Road to Howe Bridge. The secondary route shall be Riverdale Road to Route 114. Also, the amount of excavation needs to be more precise.
4. **Deputy Town Clerk/Tax Collector** – Carol Harris started work on Tuesday, June 27th. George West, a retired tax collector from Concord, will be spending a day with her and Tax Collector, Irene Baudreau, in the office to review proper Tax Collection procedures and duties.
5. **Gravel Roads** – Roads with less than a two foot shoulder are possible candidates for widening in the future. Dave Delorey is updating the gravel road specifications and will send a copy to both Burton Reynolds and the Selectmen.
6. **Salary Study** – Burton is looking for general guidance from the Selectmen regarding the parameters of this study. Items to be considered are population, square miles, and miles of paved and unpaved roads. The Selectmen suggested asking department heads for three to five criteria for the study.

NEW BUSINESS:

1. **Bookkeeper** - Burton and Holly will begin the interview process on Thursday. Amy Rice, part-time secretary for the highway and building departments, has expressed an interest in the position. In the meantime, Holly is doing a great job.
2. **June Hicks** made a request for \$225.00 for additional hours worked. Gordon made a motion to compensate her for her time, and Dave approved the motion.
3. **Cemetery Trustees** - It was clarified that should we make the transition from a private to a public cemetery board, trustees are elected for either a one, two or three year term, but must specify which term they are running for prior to election. Candidates for trustees would be needed for the upcoming election because it is not believed that any of the current trustees would have an interest in serving..

OTHER:

1. **Cable Franchise Bond** - needs to be approved and accepted. Lois's signature is needed.
2. **Tax Collector** - Irene requested that a ceiling fan be put in her office. Extra help will be scheduled when tax bills need to go out. Irene will be attending a BMSI seminar for Tax Collectors in July.
3. **Tammy Duval** - will be attending a BMSI Seminar for Tax Assessors in July.

4. **Marvel Easement** - Leslie Nixon and Jed Callen are working on the easement and will come to an agreement on wording regarding the closing of specific trails by the grantor.
5. **Email Policy** - It is the town's policy not to accept unsigned correspondence. After some discussion, it was decided that email sent to the town should include name, address and telephone number for authentication.
6. **Mr. LaPenn** of Saunders Hill Road has sought legal assistance regarding the entrance to Great Meadow and will be in touch with the town's attorney.
7. **Mr. Morrissey and Mr. Parker** of Mill Street have some issues with several conservation commission members. They were told that any concerns need to be brought to the attention of the Commission as a whole at a regularly scheduled meeting. They plan to attend the July meeting.
8. **Licensing Ordinance** - Leslie has updated the ordinance to include the 4-H Fairgrounds and also, under "application procedure and requirements", added that an application for a license, together with the required fee, must be filed at least 30 days in advance.
9. **Lyndeboro Road Bridge Update** - the beams are in place and drilling for the decking has begun. The final roadwork should be completed by the end of July.
10. **Burton** will be out on Thursday and Friday of this week for personal reasons.
11. **Road Committee Meeting** - Dave DeLorey requested explanation on bills from the Clark Hill Road Project to clarify why the project came in over budget. Reference was made to two bills from Wheeler for \$33,000 apiece, which had no explanation or signatures.

PUBLIC COMMENT:

Brandy Mitroff asked who's responsibility it is to remove dangerous rotten trees near the roads. PSNH and the landowners should be notified.

Dave made a motion and Gordon seconded, to adjourn the meeting at 9:55PM.

Cindy Romano

PUBLIC COMMENT: